

# St. Thomas the Apostle School Newsletter

January 13,  
2017



STA Families,

Re-registration for the 2017-18 school year is opening on Tuesday! All families should have received registration packets last week (they were sent home with the students). Any family that needs additional registration paperwork can pick them up in office.

Early registration benefits both our school and you. We are able to properly plan for next year when we know our class sizes, and you can save up to \$95 by registering early. We want as many of our families to register early as possible. **As a school, our goal is to have 200 students re-registered by March 24** (the last day of early registration).

We also have our Science Night this Thursday at 5:30 PM. All families are welcome to learn more about science, technology, and engineering at STA.

Have a great weekend, and see everyone Tuesday!

Mr. Gallo

## Important Dates

*Martin Luther King Jr. Day – NO SCHOOL – Monday, January 16*

*2017-18 Re-Registration Opens – Tuesday, January 17*

*Home and School Association Meeting- Wednesday, January 18 (6:30 PM)*

*Parent Coffee Klatch- Thursday, January 18 (8:00 AM)*

*STA Promotional Video Shoot – Tuesday, January 24*

## Re-Register for the 2017-18 School Year

Registration for the 2017-18 school year opens Tuesday! All families should have received registration materials that were sent home with the students last week. We are offering a discount to families who register early. Families can save up to \$95 per child by registering early. See the discount opportunity below:

Registration Date	Registration Fee	Savings
January 17 - February 13	\$100	\$95
February 14 - February 24	\$125	\$70
February 27 – March 13	\$150	\$45
March 14 – March 24	\$175	\$20
April 3 – August	\$195	\$0

We want to see all of our families take advantage of this discount. Register by February 13 and save \$95 per child.

Below are a few important notes regarding re-registration:

- Any family that registers by March 24 will guarantee a spot for their child next year. After March 24, we will determine our class sizes and fill up the rooms as people register. If you register early, you do not risk losing your child's spot for next year.
- Your registration is not complete until you submit both your registration paperwork and the registration fee. Please make sure to submit both of these items.
- Our goal is to have 200 students re-register by March 24. For reference, we had 168 students re-register early last year. I will be updating everyone on our progress towards this goal over the next few months.
- I will be discussing re-registration and next school year more at the State of the School meeting on February 9.

## Discount for New Family Referrals

Our goal is not just to have all of our current families re-register, but to have more new families join our STA community. We need your help in making this happen. We are going to offer a \$25 discount for current STA families who refer new families to STA. Below are the guidelines for this discount:

- This discount is off your total tuition cost, and does not get taken off on a per child basis. For example, if you have three students at STA, you get \$25 off your total tuition for all three students (not \$75).

## Parent Volunteer Opportunities

**AM and PM Parking Lot Duty – 2<sup>nd</sup> Grade Parents Lead**

**Lunch Helpers – Daily throughout the year from 11:00-12:00**

**Field Trip Chaperones – Please contact your child's teacher if interested**

**Help Pre-K students pack-up for dismissal – Contact Mrs. Lendi or Mrs. Pruitt**



- The new family you refer must register at STA. The new family is responsible for submitting the referral form (which we will include in their registration packet). Every new family may only submit one current STA family for a referral. You can encourage new families to submit the referral form, but you can not complete the form or submit it for them.
- The discount will be added to your tuition in January 2018. The new family must still be at STA at that time.
- Current STA families may receive no more than \$100 in discounts for referring new families. This means you can have no more than four families that list you as their reference.
- All referrals are on a per-family (and NOT a per-student) basis.

If you have any questions about this, please let me know. Make sure to get out and promote STA to interested families!



## Drop-Off in the Morning

I included this reminder in last week's newsletter, and families have continued to not follow this procedure in the morning. I counted five families not follow our drop-off rule on Thursday morning. All families need to follow school procedures to make sure our school keeps our students safe and runs efficiently. If you have several different people drop your child off, please make sure all of them know this rule.

Our parking lot procedure states that all families should pull through the parking lot to drop their child off in the morning. This is to make sure our students are safe when arriving in the morning and to prevent traffic from backing up on Woodlawn Avenue. I am going to again remind families to make sure to follow this procedure. Please do NOT drop your child off at Woodlawn Avenue.

## Science Night at STA

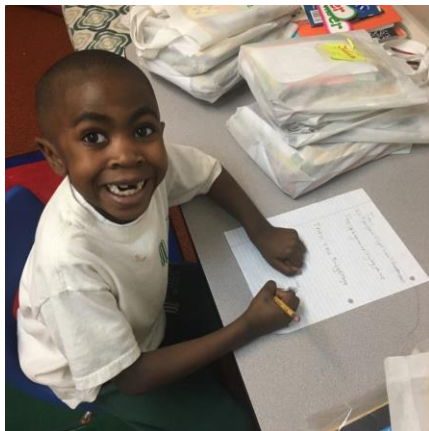
We are hosting Science Night at 5:30 PM on Thursday, January 19 in the STA lunch room. All families are welcome to attend. Teachers will be leading activities around science, technology, and engineering during this time.

In order to help us best prepare materials for the evening, we are asking families to register online prior to the event. You can complete a paper copy of the registration form in the office, or you can sign up using the link below (this link is also on our website):

[Register for Science Night](#)

## School Closing Procedure

Winter has arrived, and this brings the possibility of inclement weather. We will not open school if the weather creates unsafe conditions for bringing children to and from school. If we determine to close school, you will receive a message through School Messenger alerting you of the closure. You will receive an email, text message, and phone call alerting you that school is closed. We will also post news on the closure on our Facebook page, school website, and on the Illinois School Emergency Closure Center. Please make sure to look for this alert and be prepared for a possible school closure if there is severe weather.



## Open Houses and Tours at STA

Below is a message from Tareema Jean-Baptiste, who is coordinating admissions for our school:

*Share your STA spirit!! Spread the word to friends, family, neighbors...etc about STA! School tours are every Wednesday and Friday at either 8:30am or 9:30am. There will be two open houses this year Jan. 31st from 5-7pm and March 16th from 5-7pm. To register for either a tour or open house please visit our website [www.stapostleschool.com](http://www.stapostleschool.com) or email Tareema Jean-Baptiste [tjeanbap@stapostleschool.com](mailto:tjeanbap@stapostleschool.com)*

## Mother-Son and Father-Daughter Dances

The Home and School Association is planning a Mother-Son and Father-Daughter Dance in February. The Father-Daughter Dance is Friday, February 3 and the Mother-Son Dance will be on February 10. Save the date for these great school events.

### General Reminders.

- We have pushed the date we are shooting our promotional video back to January 24. There will be a camera crew shooting footage and interviewing students on that day.
- Please remember that all families need to sign up on Track It Forward to log your service hours. All families need to complete 20 service hours and log them on Track It Forward. Please contact Mr. Gallo if you need help with your Track It Forward account.
- We have an All-School Mass Tuesday. 7<sup>th</sup> grade will lead the Mass. This will be the first school Mass our Kindergarten classes attend.
- We need some parent volunteers to help open student lunches from 11:00-12:00 daily. Please let Mr. Gallo or Mrs. Damico know if you are interested. This will count for service hours.
- If you have any questions or concerns, please do not hesitate to contact me at [tgallo@stapostleschool.com](mailto:tgallo@stapostleschool.com)
- Remember there is NO SCHOOL Tuesday for Martin Luther King Jr. Day.

